DATA MANAGEMENT INFORMATION

This document provides information about how I process your personal data and how I can what rights you have in relation to the personal data I process. This Privacy Notice information about my personal data that I use and how I am entitled to use it

Regulation of the European Parliament and of the Council of the European Union (hereinafter referred to as "GDPR") and the national law (on the right to information self-determination) and Freedom of Information Act CXII of 2011 (hereinafter: Info tv.))

The information is based on the provisions of the Info Info Act (C.C.I.P., the "Info Info Info"), the "Info Privacy Act", the

1) Contact details

- Zsolt Barna, Management Consultant
- Website: https://www.barnazsolt.hu/
- E-mail: info@barnazsolt.hu
- Phone number: +36 (30) 413-7504
- 2) Contact details of the Data Protection Officer

The appointment of a DPO is not required under Article 37 of the GDPR.

3) Persons concerned by the processing

Natural persons who have submitted their personal data at the email address info@barnazsolt.hu

provide their personal data.

4) Scope of personal data processed

Name, email address, telephone number, other personal data provided at the email address <u>info@barnazsolt.hu</u> and company data such as address, registered office, tax number.

5) Purpose of the processing

The purpose of the data processing is to enable us to contact you on our website by e-mail, telephone or fax.

6) Legal basis for processing

Your voluntary consent (Article 6(1)(a) GDPR).

7) Method of processing

The data you provide will be sent to me in email format, which will be stored in a password-protected encrypted Excel file.

8) Use of data processors

I do not use a data processor to process the personal data concerned by this processing

I do not use a data processor.

9) Duration of processing

I will process and store your data for as long as you withdraw your consent to their processing.

your consent to the processing of your personal data.

10) Transfer of data

I will not transfer your personal data to any third party as data controller.

11) Automated decision-making

No automated decision-making will be carried out on the basis of your personal data under point 4.

12) Your rights with regard to the processing of your personal data

Under the GDPR, you have the following rights regarding the processing of your personal data

You are entitled to the rights concerning your personal data:

Withdraw your consent,

access to personal data and information about the processing,

rectification of data,

restriction of processing,

erasure of personal data.

If you wish to exercise your rights, this implies that you will be identified and that you will be

contact you as necessary. Therefore, for the purposes of identification, personal data (however, identification may only be based on data which are already in my records) and the e-mail address available at <u>info@barnazsolt.hu</u> your complaint about the processing.

Complaints about data processing will be sent to will be answered by email within 30 days at the latest.

Right to withdraw consent

You have the right to withdraw your consent to the processing at any time, in which case you can contact me at in which case the data will be deleted from my systems. In accordance with accounting standards, invoicing billing data, and if you owe me any money, I cannot delete your billing data.

legitimate interest in recovering the debt, the withdrawal of your consent may result in even if you withdraw your consent.

Access to personal data

You have the right to receive feedback from the contact person shown in point 1 on whether your personal data are being processed. If the processing is in progress, you have the right to:

to have access to the personal data processed; and be informed of the following information:

the purpose of the processing,

the types of personal data processed about you,

the purposes for which the personal data are intended to be processed, the personal data we hold about you, the type of personal data we hold about you, the intended storage period for which the personal data will be held, or, if not, the envisaged storage period if not possible, the criteria for determining that period.

Right to rectification

You have the right to obtain, without delay and at your request, the rectification/modification of your personal data.

inaccurate or altered personal data concerning you.

Right to restriction of processing

You have the right to restrict the processing of your personal data at your request if one of the following situations occurs is met:

you contest the accuracy of the personal data; in which case the restriction is limited to the period of time

If you contest the accuracy of your personal data, the restriction shall apply for the period of time during which I verify the accuracy of your personal data.

You have objected to the processing, but the Data Controller may have a legitimate interest in the processing

processing, in which case, until it is established that the Controller has legitimate grounds for the processing

override your legitimate grounds, the processing should be restricted.

Right to erasure, right to be forgotten

You have the right to obtain the erasure of personal data concerning you without undue delay.

data concerning you if one of the following grounds applies:

the personal data are no longer necessary for the purposes for which they were collected or otherwise processed by me,

you withdraw your consent and there is no other legal basis for the processing,

you object to the processing based on legitimate interests and there is no overriding legitimate interest

legitimate ground (i.e. legitimate interest) for the processing,

I have unlawfully processed your personal data and this has been established on the basis of the complaint,

your personal data are necessary for compliance with a legal obligation under EU or Member State law must be deleted.

If, for any lawful reason, I have disclosed personal data that I process about you and

I am required to delete it for any of the reasons set out above, I will use available technology and

reasonably practicable and in view of the available technology and the cost of implementation.

reasonably expected steps, including technical measures, to inform you

other controllers processing the data that you have requested access to the personal data in question

or a copy or duplicate of that personal data.

Deletion does not apply where the processing is necessary:

for the exercise of the right to freedom of expression and information,

the processing of personal data in accordance with Union or Member State law applicable to the controller

an obligation under EU or Member State law (such as in the context of invoicing

processing in the context of invoicing, since the retention of the invoice is required by law), or for reasons of public interest or

a task carried out in the exercise of official authority vested in the controller

the performance of a task carried out for the purposes of

for the establishment, exercise or defence of legal claims (e.g. where

and you have not yet satisfied it, or to lodge a consumer complaint or a data processing complaint

is in the process of being processed).

Automated decision-making

You have the right not to be subject to processing that is based solely on automated processing decision (including profiling) which would have legal effects on you or which is based on automated processing (including profiling) which would similarly significantly affect you. In such cases, the controller must take appropriate measures to protect the rights, freedoms and legitimate interests of the data subject rights and freedoms, including at least the right to obtain from the controller human intervention by the controller, to express his or her views and to object to the decision.

The above shall not apply where the decision:

for the conclusion or performance of a contract between you and the controller

necessary for the conclusion of a contract or a transaction between you and the data controller;

it is required by Union or Member State law applicable to the controller

which allows the controller to act in a way which protects your rights and freedoms and legitimate interests appropriate measures to safeguard your legitimate interests; or is based on your explicit consent.

13) Remedies

If you consider that I have infringed any legal or regulatory provisions applicable to the processing of your personal data

or failed to comply with a request, you can have the alleged unlawful or unlawful processing

the National Authority for Data Protection and Freedom of Information

(postal address: 1530 Budapest, PO Box 5. e-mail: <u>ugyfelszolgalat@naih.hu</u>).